



MARYLHURST
UNIVERSITY

Certificate Application Instructions

Certificate in Real Estate Studies

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For Application Assistance, please call:

1-866-278-3965

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Admissions Requirements

The following requirements are for students seeking admission to the Certificate in Real Estate Studies accelerated online program.

- Resume
- Undergraduate application and \$20 nonrefundable application fee (If you are applying for both the Undergraduate Bachelors degree programs AND the Certificate in Real Estate Studies you only need to pay one application fee of \$40). Application should be completed online and is located at: (Click on hyperlink or cut and paste into browser)
- Copy of high school diploma or GED

[https://my.marylhurst.edu/ics/Admissions/Apply_Now.inz?portlet=Online Applications&formname=Apply+for+Accelerated+Online+Bachelor+Degree+Programs](https://my.marylhurst.edu/ics/Admissions/Apply_Now.inz?portlet=Online_Applications&formname=Apply+for+Accelerated+Online+Bachelor+Degree+Programs)

International Applicants

Marylhurst welcomes international students. Requirements include:

- Applicants who meet the English Language proficiency requirement may enroll in academic classes. Applicants may demonstrate English language proficiency by submitting the following test results: Test of English as a Foreign Language (TOEFL): A minimum score of 550 (paper based test) or 79 (internet based test) is required. International English Language Testing System (IELTS): A minimum overall band score of 6.5 with minimum 6.0 on each individual band score is required; see www.TOEFL.org for more information.

Technology Requirements

Students are expected to be comfortable with PC technology and online learning. Check <http://onlinedegrees.marylhurst.edu/computer-requirements/> for the most current technical requirements. For more specific information please contact your Enrollment Advisor at **1-866-278-3965**.

Financial Assistance for Certificate Seeking Students

Students registered for at least 2 classes per term are eligible for financial aid.

Tuition and Fees**

- \$20 nonrefundable application fee (same for international students)
- \$325 per credit hour

**Tuition rates are based on the 2009-2010 Tuition Schedule. Tuition and fees are subject to change.

MARYLHURST UNIVERSITY ADMISSIONS CHECKLIST

Undergraduate Accelerated Online Programs

To assist you in completing your application, the directions below explain each step of the process. This information has been arranged in a way that it can also serve as a checklist that you can use to ensure you have supplied all of the required information.

If you encounter difficulties or are confused by any portion of the application process, please contact our Enrollment Advisors at **1-866-278-3965**.

The Application Deadline for each term is posted at <http://www.onlinedegrees.marylhurst.edu>

Step 1: Complete the Marylhurst Undergraduate Application online.

- Complete application located online at

https://my.marylhurst.edu/ics/Admissions/Apply_Now.jnz?portlet=Online_Applications&formname=Apply+for+Accelerated+Online+Bachelor+Degree+Programs

- Include payment information for the \$20 application fee. (*Applications will not be processed without the application fee.*)

Step 2: Applying for Financial Aid.

Even if you don't think you will use it, some sort of financial aid is available for almost every student. With the inclusions written into the 2009 Stimulus Bill, hundreds of thousands of students previously denied aid now have access to funding. In addition, the benefits being allocated per person have increased.

- If you are seeking financial aid please follow the steps below. If you have questions about financial aid please call the financial aid office at 1-800-634-9982 ext 6253.
 - Complete the Marylhurst Financial Aid Application located at <http://www.marylhurst.edu/financialaid/applicationprocess.php> and mail to the address below.

Marylhurst University
Financial Aid Office
17600 Pacific Highway (Hwy 43)
P.O. Box 261
Marylhurst, OR 97036-0261
 - Complete the Free Application for Federal Student Aid located at <http://www.fafsa.ed.gov>

Military Personnel – Marylhurst is part of the yellow ribbon program, and also has an institutional discount of 20% for active and positively discharged servicemen. A dedicated advisor is available to walk you through the entire process including, what's in the new GI Bill, how to apply for aid, and getting reimbursement from the GI Bill. In addition to national benefits, local state and regional funding opportunities exist as well.

Disaster Zones – Students located in disaster areas may have access to double the traditional funding caps for a up to three years following the event.

Please review all points listed above and ensure that you have checked off each of the steps for the complete application process. Our Enrollment Advisors are available to assist you, as needed. **Please call toll free 1-866-278-3965**. While we will attempt to consider your application as quickly as possible, we cannot review your application until all required materials have been submitted.

EQUAL OPPORTUNITY

Marylhurst University, in its educational policies and procedures, provides equal opportunity for all its students without regard to race, color, national or ethnic origin, religion, sex, age, or disability.

If you have a specific disability that qualifies you for academic adjustments and /or auxiliary aids, please contact the Services Coordinator for Students with Disabilities at 503-636-8141, ext 3344, or 800-634-9982, ext 3344 or TTY 503-699-6301, or email adaservices@marylhurst.edu.

ACCREDITATIONS

Marylhurst University is accredited by the Northwest Commission on College and Universities (NWCCU). The Bachelor of Science in Business Management and the Bachelor of Science in Real Estate Studies degree programs have received specialized accreditation from the International Assembly for Collegiate Business Education (IACBE), which is dedicated to improving student learning through outcomes assessment.

Northwest Commission on Colleges and Universities (NWCCU), 8060 165th Avenue NE, #100, Redmond, WA 98052 www.nwccu.org
International Assembly for Collegiate Business Education (IACBE), P.O. Box 3960, Olathe, KS 66063 www.iacbe.org

MARYLHURST UNIVERSITY MISSION STATEMENT

Marylhurst University is a private institution of higher learning open to men and women of any race or religion. It is dedicated to making innovative post-secondary education accessible to self-directed students of any age. Marylhurst offers coursework leading to bachelor's and master's degrees, and to other goals such as career transition, professional development, and personal enrichment.

Animated by its Catholic and liberal arts heritage, Marylhurst emphasizes the uniqueness and dignity of each person, and its commitment to the examination of values, as well as to quality academic and professional training. Marylhurst University seeks to aid students in advancing their goals for responsible participation in a rapidly changing world by pursuing, and encouraging its students to pursue, the ideals of competence, leadership and service.